



EXHIBIT BUDGET FORM

3-6 MAY 2010
 RELIANT CENTER
 HOUSTON, TX USA

Company:			
Show Dates:		Space Size:	
Person in Charge:		Booth Number:	
	Previous Show	Estimated	Actual
	Actual Expenses	Expenses	Expenses
Space Cost:			
Shipping:	To		
	From		
Storage:	Before		
	After		
Electrical:	Material		
	Labor		
Plumbing and Air:	Labor		
	Rental		
	Material		
Special Cleaning:	Labor Contract		
	Labor Hour		
Furnishings:	Carpet-Flooring		
	Chairs and Tables		
	Special		
	Misc.		
Signs:	Refurbish		
	Special		
Labor:	Set-Up		
	Tear-Down		
	Special		
Telephone:	Installation and Calls		
	Long Distance Calls		
Insurance:	Rider		
	Special		
Literature:	Printing		
	Special Shipping		
	Insert		
Special Equipment Rental:	Sound		
	Projector		
	Film		
	Equipment Technicians		
Food & Beverage:	Booth Catering		
Housing:	___ Booth Personnel		
Travel:	___ Booth Personnel		
Giveaways:	Souvenirs		
Entertainment:	Special Functions		
Miscellaneous:	Flowers		
	Photography		
	Parking		
TOTALS:		\$	\$
		\$	\$