



OFFSHORE TECHNOLOGY CONFERENCE
3-6 May 2010
RELIANT PARK, HOUSTON, TEXAS

2010 OTC - POV EXPRESS – RELIANT CENTER

OTC is pleased to announce the return of the POV Express. Privately Owned Vehicles (POV's) are defined as cars, pick-up trucks, vans, small tow trailers, and other trucks less than 12 feet. We will all need to work together to make this as efficient as possible for everyone. Please note that there must be two people in the car if you are going to unload your exhibit material yourself. Your vehicle may never be left unattended.

- Privately Owned Vehicles (POV's) will enter the Reliant Park through Gate 11, which is located on the West side of Reliant Center from Kirby and will be handled on a first-come, first-served basis.
- Straight trucks/Bobtail trucks, contract carriers and trucks over 12 feet are not considered POV's and must report directly to the Freeman Marshalling Yard to gain access to the dock/unloading area. The Freeman Check-In Trailer is located in the Yellow Lot #35 entering off McNee.

MOVE-IN

To assure a smooth and efficient move-in for everyone, all POV's must check in with the security officer located by Gate 11. Security personnel will be on hand to help direct you to the area that you can unload that is closest to your booth. Exhibitors in Halls A, B and C will be sent to the side doors located on the East side of the building. Exhibitors in Halls D and E will be sent to the side doors located on the West side of the building. Once unloaded, parking will not be permitted. Vehicles may never be left unattended.

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| Hours of Operation: | Wednesday – Saturday | 04-28-10 – 05-01-10 | 7:00 a.m. – 5:00 PM |
| | Sunday | 05-02-10 | 7:00 a.m. – 12:00 noon |

MOVE –OUT

PLEASE NOTE: For your safety and to ease congestion on the back dock area during move-out, the POV locations will remain the same as for Move-In, and the procedure will work the same way on the outbound of the show. Exhibitors in Halls A, B and C will be sent to the East side of the building. Exhibitors in Halls D and E will be sent to the West side of the building. Please note that no cars can begin to stage prior to 2:00 p.m. on Thursday, May 7, 2009.

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| Hours of Operation: | Thursday | 05-06-10 | 2:00 p.m. – 10:00 p.m. |
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IMPORTANT

This service is not for exhibitors with straight/bobtail trucks or for contract carriers. These, and all other vehicles should check in at the Marshalling Yard. Please note that there must be two people in the car if you are going to unload your exhibit material yourself. Your vehicle may never be left unattended.

Any questions or concerns regarding the POV Express Program should be directed to:

Freeman
13101 Almeda Road
Houston, TX 77045
Phone: +1.713.433.2400 Fax: +1.713.433.9441