

**ADVANCE ORDER DEADLINE:  
APRIL 27, 2009**



**EVENT: OFFSHORE TECHNOLOGY CONFERENCE  
DATE: MAY 4 – 7, 2009**

**EXHIBIT BOOTH SECURITY**

Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Authorized by: (PLEASE PRINT) \_\_\_\_\_ Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_  
 Booth No.: \_\_\_\_\_ Date: \_\_\_\_\_ E-mail: \_\_\_\_\_

**EXHIBIT BOOTH SECURITY RATE SCHEDULE**

If you require more than 5 Police Officers, you must request a Sergeant (Supervisor).

<u>Description</u>	<u>Rates</u> (subject to change without notice)	<u>Requirement</u>
<input type="checkbox"/> Police Officer	\$32.50 per hour	4 hour minimum
<input type="checkbox"/> Sergeant	\$35.10 per hour	4 hour minimum
<input type="checkbox"/> Lieutenant	\$37.70 per hour	4 hour minimum
OR		
<input type="checkbox"/> Security Guard	\$17.30 per hour (includes sales tax)	4 hour minimum

POST	Date	Start Time	End Time	Subtotal Hours	Lead Time*	Total Hours
<i>Example</i>	<i>1/1/2009</i>	<i>8:00am</i>	<i>5:30pm</i>	<i>9.5</i>	<i>.5 (see below)</i>	<i>10.0</i>
Post 1						
Post 2						
Post 3						
<b>TOTAL</b>						

\*LEAD TIME calculation: Divide Subtotal by 8, round up to next whole number and multiply by .25; *Example Continued: 9.5/8=1.1875; round up to 2; 2 x .25= .5 (i.e. 2 shifts with 15 min. lead time)*

Special Instructions \_\_\_\_\_

**TOTAL DUE:** \_\_\_\_\_ total hours x \$ \_\_\_\_\_ rate = \$ \_\_\_\_\_

Payment in full for all services must accompany your advanced orders. Orders placed at the show will be payable upon presentation of the invoice at the show. *Make company checks payable to Reliant Park* or see payment policy & billing authorization form for all credit card payments. *If you are paying by company check, do not fax in forms. Please mail forms with your company check.*

**REMIT TO:** RELIANT PARK/EXHIBITOR SERVICES  
 One Reliant Park  
 Reliant Center  
 Houston, TX 77054

**PHONE:** 832-667-1719 or 832-667-1804  
**FAX:** 832-667-1821