



# OTC 2009 Hospitality Suite Form & Invoice

OTC Hospitality Suites

May 4 – 7, 2009

MTW 9 am – 7 pm

Thurs 9 am – 3 pm

Assigned Suite #:

Days(s):

Time:

Company Name and OTC Booth #: \_\_\_\_\_

Contact: \_\_\_\_\_

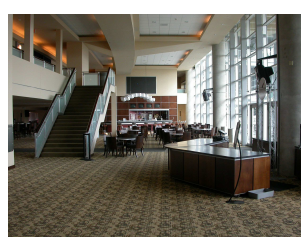
Address (No P.O. Box): \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax/Cell Phone: \_\_\_\_\_



**PARTY SUITES**

75-100 Guests  
\$1,250/ day  
\$4,000/ 4 days

**SMALL SUITES**

25-50 Guests  
\$750/ day  
\$2,400/ 4 days

**CLUB LEVEL**

100-1200 Guests  
\$2,500/ day  
\$8,000/ 4 days

**DIRECTORS CLUB**

100-600 Guests  
\$2500/ day  
\$8,000/ 4 days

- Event hours for leased space are Monday-Wednesday, **9 am-7 pm** and Thursday, **9 am-3pm**.
- Please note that only OTC 2009 exhibiting companies may lease hospitality spaces.
- Suite pricing does not include food & beverage, audio/visual, décor or company signage. For hospitality catering, please contact Ashley Bobbett, with Connoisseur Catering, at 832.667.2507.
- Others areas of interest are available for one or multi-day events, such as the Visitors Locker Room, Concourses, North Terrace, outdoor locations, and the Business Center. Please call or email me to inquire about rates for these locations.

Visa       MasterCard       American Express       Discover

Total: \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp date \_\_\_\_\_

Name on Card \_\_\_\_\_

CC Billing Address \_\_\_\_\_

Billing Phone # \_\_\_\_\_ Vcode (4 digits on back of card) \_\_\_\_\_

Authorized Signature \_\_\_\_\_

***I agree to pay the above amount according to card issuer agreement.***

**If paying by bank check or money order, please make payable to RELIANT PARK and send attention to Herb Kelly, SMG – Reliant Park, One Reliant Park, Houston, TX 77054.**

Please fax completed form to Herb Kelly at 832.667.1748 **Phone:** 832.667.1820 **Email:** [hkelly@reliantpark.com](mailto:hkelly@reliantpark.com)  
**Alternate Contact** Barbara Beaton **Phone:** 832-667-1743 **Email:** [bbeaton@reliantpark.com](mailto:bbeaton@reliantpark.com)

**THANK YOU FOR PURCHASING HOSPITALITY SPACE AT OTC**