

ADVANCE ORDER DEADLINE:
APRIL 28, 2008



EVENT: OFFSHORE TECHNOLOGY CONFERENCE
DATE: MAY 5 – 8, 2008

EXHIBIT BOOTH SECURITY

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Authorized by: (PLEASE PRINT) _____ Signature: _____

Title: _____ Telephone: (____) _____ Fax: (____) _____

Booth No.: _____ Date: _____ E-mail: _____

EXHIBIT BOOTH SECURITY RATE SCHEDULE

<u>Description</u>	<u>Rates</u> (subject to change without notice)	<u>Requirement</u>
<input type="checkbox"/> Police Officer	\$30.98 per hour	4 hour minimum
OR		
<input type="checkbox"/> Security Guard	\$17.30 per hour (includes sales tax)	4 hour minimum

POST	Date	Start Time	End Time	Subtotal Hours	Lead Time*	Total Hours
<i>Example</i>	<i>1/1/2008</i>	<i>8:00am</i>	<i>5:30pm</i>	<i>9.5</i>	<i>.5 (see below)</i>	<i>10.0</i>
Post 1						
Post 2						
Post 3						
TOTAL						

*- LEAD TIME calculation: Divide Subtotal by 8, round up to next whole number and multiply by .25
Example Continued: 9.5/8=1.1875; round up to 2; 2 x .25= .5 (i.e. 2 shifts with 15 min. lead time)

Special Instructions _____

TOTAL DUE: _____ total hours x \$ _____ rate = \$ _____

Payment in full for all services must accompany your advanced orders. Orders placed at the show will be payable upon presentation of the invoice at the show. *Make company checks payable to Reliant Park* or see payment policy & billing authorization form for all credit card payments.

REMIT TO: RELIANT PARK/EXHIBITOR SERVICES
 One Reliant Park
 Reliant Center
 Houston, TX 77054

PHONE: 832.667.1719
FAX: 832.667.1821