



## OTC STADIUM EXHIBIT AREA

### SPECIAL EVENT NOTIFICATION FORM

5-8 MAY 2008  
RELIANT CENTER  
HOUSTON, TX USA

For security purposes, OTC Outdoor Exhibitors who plan on holding a special event within your exhibit space, either during or after official show hours, must notify OTC in advance.

**Please submit this form to OTC no later than 21 March 2008.**

Exhibiting Company: \_\_\_\_\_ Booth # \_\_\_\_\_

On-site Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Is your event available to the media?      Yes        No   

Date of event: \_\_\_\_\_

Time of event: \_\_\_\_\_

Expected Attendance: \_\_\_\_\_

Nature of Event: \_\_\_\_\_

\_\_\_\_\_

Other Information: \_\_\_\_\_

\_\_\_\_\_

Please complete and return to Barbara Katz by 21 March to:  
[bkatz@otcnet.org](mailto:bkatz@otcnet.org) or Fax to +1.972.952.9435.